



## RECTOR'S DIRECTIVE

Designation:

**PR/TUKE/06/21**

Serial no.:

### RELEASE OF MEASURES RELATED TO THE RISK OF COVID-19 DISEASE CAUSED BY THE CORONAVIRUS

#### Overview of amendments made to this document:

Number	Date	Overview of amended provisions, sections

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Date:	Date:	Date:	Date of publication:
Signature:	Signature:	Signature:	23.04.2021

**RECTOR'S DIRECTIVE no. 06/2021****RELEASE OF MEASURES RELATED TO THE RISK OF COVID-19 DISEASE CAUSED BY THE CORONAVIRUS**

Given the favourable epidemiological situation in the territory of the Slovak Republic and surrounding countries, the gradual release of measures against the spread of COVID-19 based on the resolution of the Government of the Slovak Republic no. 214 of 22 April 2021, which was published in the Collections of Laws of the Slovak Republic under no. 142/2021 Coll., decrees of the Public Health Office of the Slovak Republic, recommendations of the Task Force of the Technical University of Košice (hereinafter referred to as "TUKE"), and in accordance with the Act. no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended, Act. no. 124/2006 Coll. on Occupational Safety and Health, as amended, Article 52 of Act. no. 355/2007 Coll. on Protection, Support and Development of Public Health and on Amendments to Certain Acts, as amended, and Act no. 311/2001 Coll. Labour Code as amended (hereinafter referred to as "LC"):

**I.**

**I hereby c a n c e l , as of 25 April 2021:**

1. Rector's Directive no. PR/TUKE/15/20 On ensuring the educational process, accommodation in ŠDaJ TUKE and providing meals in connection with the risk of COVID-19 disease caused by the coronavirus – second wave – in its entirety.
2. Rector's Directive no. PR/TUKE/16/20 On ensuring the educational process, accommodation in ŠDaJ TUKE and providing meals in connection with the risk of COVID-19 disease caused by the coronavirus – second wave – Part 2 – in its entirety.
3. Rector's Directive no. PR/TUKE/19/20 On measures related to the risk of COVID-19 disease caused by the coronavirus - Testing – in its entirety.
4. Rector's Directive no. PR/TUKE/20/20 On measures related to the risk of COVID-19 disease caused by the coronavirus – Testing – Part 2 – in its entirety.
5. Rector's Directive no. PR/TUKE/21/20 On measures related to the risk of COVID-19 disease caused by the coronavirus – Testing – Part 3 – in its entirety.
6. Rector's Directive no. PR/TUKE/22/20 On measures related to the risk of COVID-19 disease caused by the coronavirus – Testing – Part 4 – in its entirety.
7. Rector's Directive no. PR/TUKE/24/20 Measures related to work at the Technical University of Košice in the period from 21 December 2020 to 08 January 2021 – in its entirety.
8. Rector's Directive no. PR/TUKE/01/21 Measures related to work at the Technical University of Košice in the period from 09 January 2021 to 24 January 2021 – extension of limited work schedules - in its entirety.
9. Rector's Directive no. PR/TUKE/02/21 Measures related to work at the Technical University of Košice in the period from 25 January 2021 to 7 February 2021 – testing, extension of limited work schedules – in its entirety.
10. Rector's Directive no. PR/TUKE/04/21 Measures related to work at the Technical University of Košice in the period from 8 February 2021 until further notice – extension of limited work schedules – in its entirety.
11. Rector's Directive no. PR/TUKE/05/21 Measures related to ensuring the educational process at the Technical University of Košice – in its entirety.

**II.**

**I i m p o s e an obligation on all students and employees of TUKE:**

1. To continue to comply with all hygienic and anti-epidemic measures and guidelines, which are regularly updated by the Government of the Slovak Republic and the Public Health Office of the Slovak Republic, and which relate to protective and safety measures at the workplace in connection with the COVID-19 disease.
2. To follow and comply with current resolutions of the Government Office of the Slovak Republic, recommendations of the Ministry of Education, Science, Research and Sport of the Slovak Republic, the

Ministry of Foreign and European Affairs of the Slovak Republic and measures and guidelines/decrees of the Public Health Office of the Slovak Republic, on matters related to:

- a) working conditions,
- b) accommodation and provision of meals to students and employees,
- c) education, science, and research activities,
- d) operation of sports facilities, recreational facilities, and short-term rentals,
- e) business trips abroad,
- f) admission of students and staff from abroad,
- g) organizing mass events on the TUKE campus.

### III.

#### **Provision of teaching, research and artistic activities**

1. Until the end of the academic year 2020/2021, education at TUKE will take place distantly.
2. Examination period, state examinations will be held distantly according to the study schedule published on the TUKE website in the section "Studies".
3. University teachers, researchers and arts staff continue to perform work from home according to Article 250b par. 2(a) of Act. no. 311/2001 Coll. Labour Code as amended (hereinafter referred to as "LC") under the following conditions:
  - a) they stay in a place agreed with their superior,
  - b) they perform work which results from their job duties, and which may also be assigned to them by e-mail or telephone,
  - c) they are available to the employer via e-mail and telephone,
  - d) if necessary, for the needs of the employer, they are obliged to be present at their workplace,
  - e) upon request of the senior employee, they are obliged to submit a "Work Activity Report" according to the sample in Annex no. 1.While working from home, employees are entitled to a salary.
4. Deans of faculties, and heads of departments and workplaces with university-wide competence may order specific pedagogical, research and arts staff to perform their work at the workplace to ensure the necessary work and continuity of solving scientific research tasks and projects under the conditions specified in Art. IV. par. 1 of this Directive.

### IV.

#### **Ensuring the operational and administrative functioning of the university**

1. Deans of faculties, heads of departments and workplaces with university-wide competence, director of ŠDaJ, and heads of organisational units of the TUKE Rectorate are obliged to ensure the work of non-pedagogical and non-research/non-arts employees (hereinafter "THZ") at individual workplaces in such a way as to ensure that all hygiene and safety measures are observed (1 employee per 15 m<sup>2</sup>, which means that in the event that more than one employee works in one room and it is not possible to keep reasonable distances, it is necessary to ensure that they take turns at the workplace). THZ who will perform work at the workplace shall comply with the TUKE Labour Regulations.

Responsible: Heads indicated in the text
2. With the consent of the Dean, heads of departments and workplaces with university-wide competence, director of ŠDaJ, and the TUKE Bursar, THZ may continue to perform work from home according to Article 250b par. 2(a) of Act. no. 311/2001 Coll. Labour Code as amended (hereinafter referred to as "LC") under the following conditions:
  - a) they stay in a place agreed with their superior,
  - b) they perform work which results from their job duties, and which may also be assigned to them by e-mail or telephone,
  - c) they are available to the employer via e-mail and telephone,

- d) if necessary, for the needs of the employer, they are obliged to be present at their workplace,
- e) upon request of the senior employee, they are obliged to submit a "Work Activity Report" according to the sample in Annex no. 1.,

While working from home, employees are entitled to a salary.

3. Blue-collar workers and employees of student canteens perform work at individual workplaces in such a way as to ensure that all hygiene and safety measures are observed (1 employee per 15 m<sup>2</sup>, which means that in the event that more than one employee works in one room and it is not possible to keep reasonable distances, it is necessary to ensure that they take turns at the workplace; this does not apply to outdoor work). Senior employees are obliged to ensure the schedule of their arrival at the workplace so that these conditions are ensured even upon employees' arrival at the workplace (e.g., when changing clothes for work). Employees who will perform work at the workplace shall comply with the TUKE Labour Regulations.
4. The Head of Economic Governance and Energy Department of the TUKE Rectorate (OHSE R TUKE) will ensure the operation of university's facilities and sufficient hygienic supplies.

Responsible: Head of OHSE R TUKE

Deadline: continuous

5. The educational training facility – UVZ Herľany and short-term rentals related to accommodation in ŠDaJ are governed by Article 2 par. 8 of the Decree of the Public Health Office of the Slovak Republic no. 186/2021 Gazette of the Government, which regulates the conditions of operation of hotel and similar accommodation services, tourist and other short-term accommodation services. In case of their updating/amending/supplementing, the mentioned workplaces shall be still governed by the current conditions.

## V.

### Meal provision

1. Every employee who works for more than four hours in the course of their daily working time shall be entitled to the provision of meals. An employee is also entitled to the provision of meals if he/she works from home according to Article 250b par. 2 LC.
2. According to Article 22 par. 2 of the TUKE Collective Agreement 2021, provision of meals for the period from 01 January 2021 for employees who performed work from home will be solved by providing internal meal vouchers for the indicated period, unless the employees used these meal subsidies. These meal vouchers can be used in TUKE catering establishments and snack bars until the end of 2021.
3. The provision of meals is currently taking place in the form of dispensing packaged food, which in the event of release/termination of the state of emergency will be changed/resolved in accordance with the valid decrees of the Public Health Office of the Slovak Republic.

## VI.

### Accommodation

1. In terms of the accommodation of TUKE students, Student Dormitories, in agreement with the student:
  - a) continue to be temporarily absent from the accommodation for a fee, or
  - b) in cases worthy of special consideration (exceptionally), after the already granted consent of the director of ŠDaJ, continue to accommodate, or they may request an exemption for accommodation.  
The decision on the amount of the discount and the method of its application for the temporary absence from the accommodation ((b) of this paragraph), which was delivered to the students, shall remain in force.
2. All current information concerning student accommodation will continue to be published on the website of ŠDaJ.

## VII.

### Mass events

1. According to Article 4 par. 1 of the Decree of the Public Health Office of the Slovak Republic no. 186/2021 Gazette of the Government, all mass events of a sporting, cultural, entertainment, social or other nature are prohibited for more than 6 persons, with the exceptions specified in Article 4 par. 2 of the cited decree.
2. trips abroad shall remain cancelled until further notice.

### VIII.

#### **Monitoring the status of the epidemiological situation**

1. Faculties, workplaces with university-wide competence, Student Dormitories and Canteens (ŠDaJ), departments, divisions, and offices of the TUKE Rectorate are still obliged to monitor the state of the epidemiological situation at the workplaces according to the instructions of the Ministry of Education, Science, Research and Sport of the Slovak Republic using the forms and within the deadlines specified.
2. The completed forms referred to in the previous paragraph of this Article shall be delivered:
  - a) faculties – Vice-Deans for Education of the relevant faculty to the Division of Education TUKE,
  - b) Heads of departments and workplaces with university-wide competence, Director of ŠDaJ and Heads of departments, divisions, and offices of the TUKE Rectorate to the OHS and Fire Protection Office of the TUKE Rectorate.
3. The overall summary of the necessary data contained in the collected forms and their submission to the Ministry of Education, Science, Research and Sport of the Slovak Republic will be performed by the Division of Education on behalf of TUKE.
4. In the event of a confirmed infection, symptoms or possible contact with persons who have contracted COVID-19, it is necessary that:
  - a) the employee immediately inform his/her immediate superior who will forward the information to the OHS and Fire Protection Office – the TUKE Rectorate (juraj.anna@tuke.sk; +421 910 171 004).
  - b) the student immediately inform the teacher (in case of suspicion detected during the teaching process) or the study department of the faculty (in case of suspicion detected outside the teaching process). The faculty will forward the information to the OHS and Fire Protection Office - the TUKE Rectorate (juraj.anna@tuke.sk; +421 910 171 004).
5. Employees and students continue to follow the guidelines on the website: [korona.gov.sk](https://korona.gov.sk).

### IX.

#### **Special provisions**

1. According to Article 2 par. 3 of the Decree of the Public Health Office of the Slovak Republic no. 187/2021 Gazette of the Government, the employer/TUKE, through its senior employees, is entitled to require TUKE employees who perform work at the workplace to submit for inspection a negative RT-PCR test result or a negative antigen test result not older than 14 days (districts of Košice, Prešov – currently in the 2nd warning level), or another document certifying an exemption from the entry ban.
2. When working indoors, TUKE employees cover their upper respiratory tract with a respirator, with the exception of employees of student canteens and the education training facility – UVZ Herľany, who prepare food and are exposed to heat. These employees may cover their upper respiratory tract with a facemask or a scarf.
3. When working outdoors, TUKE employees shall protect their upper respiratory tract with a facemask or scarf.

### X.

#### **Final provisions**

1. All TUKE employees and students are obliged to become acquainted with this Rector's Directive and comply with its provisions.

2. This Rector's Directive will be published on the TUKE website in the section "TUKE Legislation", as well as in the section "Studies".
3. The validity of individual provisions of this Rector's Directive will, if necessary, be re-evaluated after the end of the state of emergency, which is currently valid until 28 April 2021, or after the issuance of other measures related to the release of measures of the Government of the Slovak Republic and the valid COVID Automat.
4. This Directive shall enter into force and effect on 26 April 2021.